



## ABSTRACT

Public Services – Abolition of attestation of certificates by Gazetted Officers – Provision for Self Attestation of certificates by individuals – Orders - Issued.

### PERSONNEL AND ADMINISTRATIVE REFORMS (AR-I) DEPARTMENT

G.O. (Ms) No. 96

Dated: 23.09.2014

திருவள்ளூர் ஆண்டு 2045

புரட்டாசி 7-ம் நாள்

Read:

- 1) G.O. (Ms) No. 71, Personnel and Administrative (S) Department, Dated: 05.02.1996.
- 2) G.O. (Ms) No. 189, Personnel and Administrative (S) Department, Dated: 18.07.2007.

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### ORDER :

In the G.O. first and second read above, orders were issued to permit Group A&B Government Officers to attest true copies of certificates, testimonials etc. However, this method is not citizen-friendly and leads to great difficulty apart from much wastage of time to both citizens and Government officials. Hence, there is a need to revise the existing procedure.

2. The Government have reviewed the existing practice of attestation by Government Officers with the following intentions:-

- Reduction in unnecessary difficulty of people
- Problem of submission of Applications with unavoidable deadlines.
- Reduction in unnecessary piling up of records in the office.
- Simplification of procedures.

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Further, Originals for the attested copies are required to be produced at the time of interview for verification. Therefore, attestation by the Gazetted Officers does not really solve any purpose as the final verification is completed only after the originals are produced.

3. After review, the Government have decided to issue an omnibus Government Order to all departments to do away with attestation of certificates by Government Officers of Group B and above.

4. Accordingly, the Government direct all the departments to do away with the practice of attestation of certificates by Government Officers of Group B and above and instead to provide for self attestation of certificates by the individuals themselves and they shall produce the originals at the time of interview or final appointments to the post as the case may be.

(BY ORDER OF THE GOVERNOR)

P.W.C. DAVIDAR  
PRINCIPAL SECRETARY TO GOVERNMENT

To

All the Additional Chief Secretaries / Principal Secretaries /  
Secretaries to Government, Chennai-9.  
All Departments of Secretariat, Chennai-9.  
All Heads of Departments including Collectors/  
District Judges and Chief Judicial Magistrates.  
The Additional Chief Secretary / Commissioner of  
Revenue Administration, Chennai-5.  
The Registrar General, High Court of Madras, Chennai-104.  
The Secretary, Tamil Nadu Public Service Commission,  
Chennai-2.

Copy to:

All Officers and Sections in Personnel and Administrative  
Reforms Department, Chennai-9.  
The Secretary to Government of India, Ministry of Personnel,  
Public Grievances and Pensions, North Block,  
New Delhi-110 001.

//FORWARDED BY ORDER//

A. Dewanayaki  
28/9/14  
SECTION OFFICER

/ TRUE COPY /

**GOVERNMENT OF TAMIL NADU**  
**Health and Family Welfare Department**  
**Endorsement No.32885/OP-I(2)/2014-1, dated 29.09.2014**

Copy may be communicated to all Officers/all Sections.

**A.MANIKKANNAN,**  
Under Secretary to Government.

To  
All Officers/All Sections, Health and Family Welfare Department, Chennai – 9.

// Forwarded by Order //

*Sr. Saravanan*  
SECTION OFFICER

*GS*  
1.10.14